



Minutes of the Committee Meeting

Held at 6:30 pm on Monday, 12th January 2026

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair	Absent	
3	Ms. Yung, Kar Yee (Joyce)	Co-chair	Present	
4	Ms. Lee, Suk Yee (Rosalind)	Hon. Secretary	Present	
5	Mr. Ng, Chun Him Cedric	Hon. Treasurer	Present	
6	Mr. Chan, Chi Hung (Francis)	Parent Member	Present	
7	Ms. Cheang, I Man (Ferrari)	Parent Member	Present	
8	Ms. Cheng, Yingde (Cindy)	Parent Member	Present	
9	Ms. Fu, Yu (Christine)	Parent Member	Present	
10	Ms. Li, Hin Shan (Sandy)	Parent Member	Present	
11	Ms. Li, Yin Yee (Babie)	Parent Member	Absent	
12	Ms. Ramchandani, Mahima Kamal	Parent Member	Present	
13	Ms. Ventura, Concettina	Teaching Staff Member	Absent	
14	Ms. Zhang, Coco	RAPT Administrator	Present	

Minutes				
#	Agenda Item	Discussion	Action/ Decision	Responsible
1	Confirmation and Adoption of Minutes of the last meeting	No comments	Confirmed	ALL
2	Co-chairperson's report	1. The committee noted that fundraising efforts "pivoted really quickly" to clear out perishable items during the Tai Po Fund Raising. 2. Efforts are now focused on the upcoming Fun Day on 31st January.		Joyce
3	Treasurer's report	1. HK\$110,000 in cash was raised from direct fundraising including HK\$48k for Bakery, HK\$17k for Christmas Corner and HK\$10k for Merchandise. 2. RAPT will donate HK\$ 200,000 from reserves, bringing the total combined contribution to HK\$310,000. 3. The school separately raised HK\$100,000.		Cedric
4	Principal's report	1. Year 13 mock exams are in progress. Year 11 personal project exhibitions begin next week, and Year 6 exhibitions are being released monthly. 2. A Parent University session on digital philosophy for Years 6 to 9 is scheduled for 19th March. Parents are invited to the 19th March session to discuss digital guidance.		Dr. Harry Brown

5	Administrator report	1. A new sign-up link for Fun Day Volunteers: resulted in 26 new volunteers. Slots were split clearly to avoid past reconciliation issues. 2. All event licenses (FEHD, Fire Services and First Aid) have been successfully updated to the new date. 3. 18 early bird Fun Day entrance tickets were refunded amounted to HK\$1,800, but regular price sales of Fun Day entrance tickets have already exceeded HK\$6,000.		Coco
6	Activities report	1. Second hand uniform sale - Scheduled for 13th to 14th January. Over 80 parents have registered to purchase. The afternoon session was revised to 2:30pm – 4:00pm to attract more parents. Payments will be accepted via cash or FPS. Volunteers are still needed for 14th January. 2. Fun Day Updates - (i) The event will feature bouncy castles, flight simulators, and AI photo booths. The bakery will move to a CNY-themed menu. A "Wishing Tree" theme will replace the Christmas tree for the ornament weight-guessing game. (ii) CNY Corner will have some painting games and sell red packets and "Fai Chun". Surplus prizes will be reserved for Poon Choy Night. 3. Poon Choy Dinner - 13th March was identified as the "sweet spot" to avoid clashing with the RCHK and Council meetings. 4. Coffee Morning - Scheduled for Tuesday, 4th March from 8:30am to 9:30am. The topic is Neurodiversity, featuring teacher Kelly and a group of students. Registration forms and posters will be sent out four weeks prior. 5. Joyful Fruit Day - Confirmed for 22nd April. The date is fixed per government guidelines.		Joyce / Sandy Joyce Joyce Joyce Joyce/ Ferrari Joyce/ Rosalind

		6. Sports Day - Proposed and agreed for 26th April at Go Park. This avoids a clash with the Model United Nations event on 21st to 22nd March. The Sports Day event will focus on a relaxed, fun atmosphere for primary students and families.		
7	Funding Request	1. HK\$9550 for ESF Innovation Fair 2026 was approved. 2. HK\$1,460.04 for RCHK Dance Team was approved. 3. HK\$2,990 for Mental Health Day Samosa was approved.		All
8	AOB	1. Discussion regarding the return from CNY Break on Monday, 23rd February will be a school day despite faculty CPD training will be held on Tuesday, 24th February. 2. No penalty for students whose families have pre-planned holidays on that Monday.		All