



Renaissance Association of Parents and Teachers Limited

5 Hang Ming Street
Ma On Shan, N.T.
Hong Kong
Tel: 3556 3595

Minutes of the Committee Meeting Held at 6:30 pm on Monday, 18 May 2026

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair		AWA
3	Ms. Yung, Kar Yee (Joyce)	Co-chair	Present	
4	Ms. Lee, Suk Yee (Rosalind)	Hon. Secretary	Present	
5	Mr. Ng, Chun Him Cedric	Hon. Treasurer	Present	
6	Mr. Chan, Chi Hung (Francis)	Parent Member		Zoom
7	Ms. Cheang, I Man (Ferrari)	Parent Member	Present	
8	Ms. Chen, Yingde (Cindy)	Parent Member	Present	
9	Ms. Fu, Yu (Christine)	Parent Member		AWA
10	Ms. Li, Hin Shan (Sandy)	Parent Member	Present	
11	Ms. Li, Yin Yee (Babie)	Parent Member		Zoom
12	Ms. Ramchandani, Mahima Kamal	Parent Member	Present	
13	Ms. Ventura, Concettina	Teaching Staff Member	Present	
14	Ms. Zhang, Coco	RAPT Administrator	Present	

Minutes				
#	Agenda Item	Discussion	Action/ Decision	Responsible
1	Confirmation and Adoption of Minutes of the last meeting	No comments	Confirmed	ALL
2	Co-chairpersons' report	1. Full support for EPIC was approved for this year, subject to annual review in subsequent years. 2. A school wish list was requested to support planning for the 20th anniversary and future budgeting.		Joyce & Committee
3	Treasurer's report	1. The Treasurer reported approximately HK\$1.1 million in cash and HK\$1.2 million in fixed deposits. 2. Stepping into the end of the financial year, a quick preview of the outstanding commitments before year-end. Overall finances were described as healthy, but the current cash position was only a temporary snapshot because of expected outflows, which included donations of around HK\$300,000 for the basketball backstop system, and HK\$300,000 for the weight room. Together with other donations and payments, the total is expected to be around \$700k. 3. A negative budget of around HK\$300,000 for next year was reasonable, as mentioned in last month's meeting.		Cedric
4	Principal's report	1. Dr. Brown reported that Year 13 exams were concluding and Year 10 exams were being held in class. 2. Year 13 graduation was scheduled for Thursday evening, followed by Year 11 exams, Transition Day on 29 May, Year 6 transition week beginning 1 June, Year 11 graduation on 4 June, an e-sports tournament on 6 June, and a celebration of music on 12 June. 3. He also updated members on the Limitless Australia programme, noting that 47 Year 9 students from RCHK were participating in the six-week experience, the largest group the school has sent.		Dr. Brown

5	Administrator's report	1. The Administrator reported that several activities had been planned since the last meeting and that detailed updates would be provided by the respective persons in charge under the Activities Report. 2. An update was given on Sports Day payments received via FPS. 3. Current registrations mentioned were 81 sign-ups for the Coffee Morning and around 50 sign-ups for graduation day. 4. The Administrator also planned to assist with updating the general ledger to match bank statements for the past year during the coming week.		Coco
6	Activities Report	(A) 20th Anniversary Fun Day Planning Updates 1. 1. Members discussed early planning for the 20th Anniversary Fun Day. 2. It was confirmed that the first Fun Day meeting would be held on 1 June 2026 and would be used to finalise the theme, sponsorship approach and early planning details for the 20th anniversary event. 2. Points raised included use of the school's wish list for budgeting, preparation of a sponsorship letter, and finalisation of a polished version of the anniversary logo. 3. It was noted that the first Fun Day meeting would be held on 1 June 2026. 4. Members also discussed deciding the theme early, launching the poster design process before the summer holiday, and allowing New Year 1 students a fair chance to participate by keeping the submission deadline later. 5. Possible off-campus arrangements and related policy considerations were also mentioned.	Sponsorship letter to be drafted.	Joyce

		(B) 2026 RCHK Graduation Gown Bear Sale (9 May 2026 - 31 May 2026) 1. Members noted that there were about 50 sign-ups for the Graduation Gown Bear sale. 2. Numbers were still increasing.		Joyce / Coco
		(C) Joyful Fruit & Veg Day Reel Competition Prize Announcement (12 May 2026) 1. Prizes had already been distributed. 2. Mr. Doucette was invited for the primary section and Mr. Wheeler for the secondary section. 3. Prize items included fruit as well as vegetables such as carrot, spinach, avocado and corn. 4. Photos were uploaded to Instagram, Facebook and RAPT Bytes.		Rosalind
		(D) Nutri-Kitchen Take 3 – Whole Wheat Veggie Wraps (5 June 2026) 1. Nutri-Kitchen Take 3 would be held on Friday, 5 June 2026. 2. The featured item would be whole wheat veggie wraps. 3. Members were welcome to attend. 4. It was also noted that students were very enthusiastic about cheese, and “cheesy” ideas might be considered for a future session.		Rosalind
		(E) Coffee Morning (28 May 2026) 1. Ferrari reported that the Coffee Morning would be held on Thursday, 28 May 2026 instead of Wednesday because no room was available on Wednesday. 2. The topic would be Year 6 to Year 7 transition. 3. The presentation had already		Ferrari

		been confirmed.		
		(F) Second-hand uniform sale for new Year 1 students (29 May & 5 June 2026) 1. The second-hand uniform sale would take place on 29 May and 5 June 2026 during the transition days. 2. Sign-up information had already been sent to new parents. 3. Vacuum bags mentioned at the previous meeting were being sourced. 4. Coco had helped communicate with the Blue Team regarding packaging to be prepared after the sale on 5 June.		Cindy / Sandy
7	Funding Requests Applications / Updates	NIL		
8	AOB	The annual performance and salary review of the RAPT Administrator was completed.		Committee