



Renaissance Association of Parents and Teachers Limited

5 Hang Ming Street
Ma On Shan, N.T.
Hong Kong
Tel: 3556 3595

Minutes of the Committee Meeting

Held at 6:30 pm on Monday, 9 February 2026

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair	Present	
3	Ms. Yung, Kar Yee (Joyce)	Co-chair	Zoom	
4	Ms. Lee, Suk Yee (Rosalind)	Hon. Secretary	Present	
5	Mr. Ng, Chun Him Cedric	Hon. Treasurer	Present	
6	Mr. Chan, Chi Hung (Francis)	Parent Member	Present	
7	Ms. Cheang, I Man (Ferrari)	Parent Member	Present	
8	Ms. Cheng, Yingde (Cindy)	Parent Member	Present	
9	Ms. Fu, Yu (Christine)	Parent Member	Present	
10	Ms. Li, Hin Shan (Sandy)	Parent Member	Absent	
11	Ms. Li, Yin Yee (Babie)	Parent Member	Zoom	
12	Ms. Ramchandani, Mahima Kamal	Parent Member	Present	
13	Ms. Ventura, Concettina	Teaching Staff Member	Present	
14	Ms. Zhang, Coco	RAPT Administrator	Present	

Minutes				
#	Agenda Item	Discussion	Action/ Decision	Responsible
1	Confirmation and Adoption of Minutes of the last meeting	No comments	Confirmed	ALL
2	Co-chairperson's report	1. Despite the wet weather, turnout was strong, with over 2,000 paid attendees. Vendors reported positive feedback and noted increased foot traffic. Rock climbing was the most popular activity. 2. Performances were successfully moved indoors. 3. Student volunteers performed well. Mr. Julian had prepared the student volunteers thoroughly.	Draft and send feedback surveys to vendors and the RAPT Committee.	Jerry/ Joyce/ Coco
3	Treasurer's report	1. The preliminary net profit for Fun Day was approximately HK\$250,000. Early bird and pre-sales was a strong driver of the success. The wet weather seems to be the main reason for drop in entrance numbers on the day, as compared with last year. E-payment (with Octopus being most popular) shows an increasing trend in using E-payment solutions.	1. Continue exploring the use of E-payment solutions for next Fun Day.	Cedric/ Rosalind
		2. Bank charges for E-payment (1.2%- 1.5%) were manageable.	2. All members to submit any outstanding expense claims.	All
4	Principal's report	1. Dr. Brown noted the success of the fair despite the cold weather. He highlighted the upcoming 20th Anniversary. 2. Lunar New Year festivities will include Lion Dances on 10 February and assemblies on 11 and 13 February for Primary and Secondary respectively.		Dr. Harry Brown

		3. School will resume after the CNY break on Monday, 23 February, which will be a normal school day, while faculty CPD training will be held on Tuesday, 24 February. There will be no penalty for students whose families have pre-planned holidays on that Monday.		
5	Administrator report	Anney and Vivian are in the process of updating the electrical certificate, in preparation for TPPE license.		Anney/ Vivian/ Coco
6	Activities report	1. Poon Choi Dinner (13 March) – Planning will be based on last year's 55 tables. Sodexo is being considered as the vendor. 2. Coffee Morning (4 March) – Scheduled from 8:30 am to 9:30 am. The topic is Neurodiversity; and posters are ready. 3. Nutriagent Cooking Classes – Three healthy recipes. Dates are tentatively confirmed for 27 March and 8 May. Ms. King is helping to reserve the Food Laboratory for the events and to identify one additional date. All ingredients and the chef are sponsored by Sodexo. 4. Sports Day (26 April) – Facilities at Go Park include football, lacrosse, and pickle ball.	Obtain a quotation from the previous vendor and from Sodexo. Send a survey to parents to gauge interest in specific sports (first and second choices) and age groups before finalizing the format and budget.	Jerry/ Joyce Ferrari Rosalind Francis

7	Funding Request	1. Visual Arts Exhibition: HK\$3,680 2. Black Kite Uniforms: HK\$19,800 3. Year 11 Graduation: HK\$12,000	Approved	All
8	AOB	1. NIL		N/A