



Renaissance Association of Parents and Teachers Limited

5 Hang Ming Street
Ma On Shan, N.T.
Hong Kong
Tel: 3556 3595

Minutes of the Committee Meeting

Held at 6:30 pm on 10th NOV 2025

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair	Absent	
3	Ms. Yung, Kar Yee (Joyce)	Co-chair	Present	
4	Ms. Lee, Suk Yee (Rosalind)	Hon. Secretary	Present	
5	Mr. Ng, Chun Him Cedric	Hon. Treasurer	Present	
6	Mr. Chan, Chi Hung (Francis)	Parent Member		Zoom
7	Ms. Cheang I Man (Ferrari)	Parent Member	Present	
8	Ms. Chen Yingde (Cindy)	Parent Member	Present	
9	Ms. Fu Yu (Christine)	Parent Member	Present	
10	Ms. Li Hin Shan (Sandy)	Parent Member	Present	
11	Ms. Li, Yin Yee (Babie)	Parent Member	Absent	
12	Ms. Ramchandani, Mahima Kamal	Parent Member	Present	
13	Ms. Ventura, Concettina	Teaching Staff Member	Present	
14	Ms. Zhang, Coco	RAPT Administrator	Present	

Minutes				
#	Agenda Item	Discussion	Action/ Decision	Responsible
1	Confirmation of Minutes of the last meeting	No comments	Confirmed	ALL
2	Co-chairperson's report	1. Apologies for absence were received from Jerry due to his daughter's hospitalization. 2. The new officer appointments and change for the 2025/2026 term include Rosalind was appointed new secretary, and Joyce joined Jerry as co-chair. Cedric remains treasurer. 3. The AGM was deemed successful with a good turnout. 4. Jerry will coordinate with Cedric and Rosalind to update the bank signatories, transitioning the authorized signature from Tracy to Rosalind. 5. A discussion about Email communication: was held regarding the consistent use of official school email addresses for all members, particularly for Dr. Brown, to avoid confusion. A suggestion was made to explicitly name RAPT committee members for clarity. 6. New RAPT members – Christine, Cindy, Ferrari and Sandy have successfully taken the lead in organizing and managing the second-hand sale. Appreciation for all who participated.		Jerry, Joyce Jerry, Cedric, Rosalind Jerry/ Joyce/ Stu Christine / Cindy / Ferrari / Sandy
3	Treasurer's report	1. The RAPT committee reports a robust financial position, with a current balance of \$1.9 million. 2. The expenditure for the basketball backstop has been duly recorded. 3. The Second-hand Uniform Sale successfully generated approximately \$16,000 in proceeds, which are designated for donation to the school library.		Cedric

4	Principal's report	1. The December 8th meeting is cancelled due to school closure for government elections. 2. Alternatives considered include a Zoom meeting on December 8th, rescheduling to Tuesday (challenged by the Principal's absence and a school musical), or a Monday Zoom session (following the school fair). 3. A Monday Zoom is temporarily suggested, with final arrangements pending further discussion.		Dr. Harry Brown
5	Administrator report	1. The annual audit is complete. 2. Key financial data will be released to Marta. 3. Fun Day updates: • Vendor Count: 25 vendors are currently confirmed (including educational, bank, and traditional stalls), with around 10 more pending, potentially reaching 35. • Efforts are being made to ensure a diverse mix, including educational, sports (soccer school), and various traditional offerings. • Fun Day related licenses are required from the Food and Hygiene Environment, Police, and Fire Service Departments. • First aid for events will be provided by the Hong Kong First Aid Team, costing approximately \$1,000 per full day. • 32 volunteers are currently signed up, with more expected from specific teams (e.g., baking, International Food Day). • Mr. Julian will coordinate volunteers, dividing them into approximately eight groups by task, utilizing a spreadsheet to efficiently match students, teachers, and parents.		Coco Jerry/ Joyce

		9. Fun Day Sponsors & Prizes: More sponsors and prizes are needed for Fun Day games; parents are encouraged to secure donations like electronics, dining, and hotel coupons. 10. Fun Day activities include aspiration message plates for a Christmas tree, a guessing game, and grand prizes. 11. Plans to implement a system offering multiple payment options (OCBC, Octopus, Alipay, Visa, Master) for convenience on Fun Day, noting differing surcharges (1.5% for Octopus, 1.2% for others). This year will serve as a trial run, with options kept open for feedback and adjustment. The goal is to reduce cash handling time and increase data transparency; though a cash option will remain available.		Francis / Babie Francis Rosalind
7	Funding Request	1. Discussions are underway for new funding ideas, including webinars. 2. Francis has proposed sports program ideas.		All Francis
8	AOB	1. Joyce received complaints from parents to delete materials on Facebook. Currently, the school's Instagram automatically links to Facebook, but there's no control over the Facebook page due to an unknown setup. This lack of control prevents editing or deleting posts, posing issues when individuals request photo removal. 2. Dr. Brown advised that Marta regularly handles fraudulent accounts created under the school's name. 3. Proposed Solutions: (a) De-link Instagram from the current Facebook. (b) Consider starting a new Facebook page from scratch. (c) Consult Marks for her recommendations given her experience with similar issues. (d) Explore claiming the existing page via Facebook's business registration process, though this is acknowledged as "painful but doable."		All

		4. Instagram posting is active and has seen follower growth from 500 to over 700 in the past year. 5. During a recent coffee meeting, parents expressed questions and some concerns regarding perceived adjustments to the Chinese curriculum, specifically around the co-existence of traditional and simplified characters. 6. Dr. Brown advised parents to initially consult their child's Chinese teacher for individualized questions. For RAPT members with curriculum queries, it was suggested that submitting these in advance would facilitate more timely and thorough responses. 7. Dr. Brown offered clarifications subsequently via email, noting areas where there might have been some misunderstandings regarding Chinese character instruction and student grouping. He reiterated the importance of first speaking with the child's teacher. The school confirmed its ongoing practice of offering both traditional and simplified Chinese (with Primary focusing on traditional), underscoring an approach of exploring "pathways" rather than sudden "changes."		
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