



Renaissance Association of Parents and Teachers Limited

5 Hang Ming Street
Ma On Shan, N.T.
Hong Kong
Tel: 3556 3595

Minutes of the Committee Meeting

Held at 6:30 pm on 19th May 2025

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair	Present	
3	Ms. Tsui, Wai Sze (Tracy)	Co-chair	Present	
4	Ms. Yung, Kar Yee (Joyce)	Hon. Secretary	Present	
5	Mr. Ng, Chun Him Cedric	Hon. Treasurer	Present	
6	Ms. Chang, Shing Woon (Moonie)	Hon. Member	Present	
7	Ms. Chan, Ada	Hon. Member		N/A
8	Ms. Ramchandani, Mahima Kamal	Parent Member	Present	
9	Ms. Selarka, Karishma Viral	Parent Member		N/A
10	Mr. Lee, Suk Yee (Rosalind)	Parent Member	Present	
11	Ms. Li, Yin Yee (Babie)	Parent Member		N/A
12	Ms. Tsang, Wing Ho (Wendy)	Parent Member	Present	
13	Mr. Chan, Chi Hung (Francis)	Parent Member	Present	
14	Mr. Chow, Eddie	Parent Member	Present	
15	Ms. Ventura, Concettina	Teaching Staff Member	Present	
16	Ms. Wei, Helene	RAPT Administrator	Present	

Minutes				
#	Agenda Item	Discussion	Action/ Decision	Responsible
1	Confirmation of Minutes of the last meeting	No comments	Confirmed	ALL
2	Co-chairperson's report	1.Helene will be leaving by end of May. We are in the progress of hiring a new admin 2.OCBC awarded for the FPS solution setup for RAPT		Tracy, Jerry,
3	Treasurer's report	1.For the island hopping tour, we collected half the tour fee from parents and subsidized the other half (total approx. 42K subsidized) 2.Went through the 2025-26 budget and everyone approved.		Cedric
4	Principal's report	1.Y13 graduation coming up on Thursday (22nd) 2.Transition week - Y1 and Y6-7 3.College wide visual arts exhibition first week of June 4.Y11 graduation June 3rd 5.Y6 graduation ceremony coming up		Dr. Harry Brown
5	Administrator report	1.June 3,4 Y11, Y13 graduation bear 2.Jun 10th Y6 bear		Jerry, Helene
6	Activities report	1.Island hopping tour - went very well. Great feedback from parents. People asking for the next trip/activity i.We will send out a survey to the participants to understand any comments or suggestions 2.13K for April 2nd hand uniform sell, suggest that the last 30mins of the sale be open for walk-ins in the future 3.Coffee morning changed from May 28th to 29th to ensure the secondary team can be there to do the Y6-7 transition presentation 4.Mr. Doucette also invited RAPT to the May 30th Y1 new parents assembly so that we can meet new parents earlier on 5.Master chef joyful fruit day video competition concluded. Prizes will be given out on 28th with Mr. Doucette		Jerry Tracy Rosalind Joyce

7	Funding Request	1.Y11 Focus group Prom Photo Booth - Anney is following up on this 2.Green Wall by sustainability team targeting Y4-Y12. Aim to lower carbon footprint. Requested for \$122K. i. Team is asking for an itemized breakdown of costs, general design plan of the garden, and the maintenance plan ii.We also need multiple quotations (2-3 quotes) iii.See if the students can present on the May 29th after coffee morning 3.Card game teaching braille funding followup i. Student came back with the card came design ii.We will reconnect with the student to provide some feedback and get more details		All
8	AOB	1.Start the fun day team with the RAPT officer bearer (4 people + admin) and then we can invite /recruit additional parents to the team		All