



Renaissance Association of Parents and Teachers Limited

5 Hang Ming Street
Ma On Shan, N.T.
Hong Kong
Tel: 3556 3595

Minutes of the Committee Meeting

Held at 6:30 pm on 16th June 2025

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair	Present	
3	Ms. Tsui, Wai Sze (Tracy)	Co-chair	Present	
4	Ms. Yung, Kar Yee (Joyce)	Hon. Secretary	Present	
5	Mr. Ng, Chun Him Cedric	Hon. Treasurer	Present	
6	Ms. Chang, Shing Woon (Moonie)	Hon. Member		N/A
7	Ms. Chan, Ada	Hon. Member		N/A
8	Ms. Ramchandani, Mahima Kamal	Parent Member	Present	
9	Ms. Selarka, Karishma Viral	Parent Member		Zoom
10	Mr. Lee, Suk Yee (Rosalind)	Parent Member		
11	Ms. Li, Yin Yee (Babie)	Parent Member	Partial	
12	Ms. Tsang, Wing Ho (Wendy)	Parent Member	Present	
13	Mr. Chan, Chi Hung (Francis)	Parent Member		Zoom
14	Mr. Chow, Eddie	Parent Member	Present	
15	Ms. Ventura, Concettina	Teaching Staff Member	Present	
16	Ms. Zhang, Coco	RAPT Administrator	Present	

Minutes				
#	Agenda Item	Discussion	Action/ Decision	Responsible
1	Confirmation of Minutes of the last meeting	No comments	Confirmed	ALL
2	Co-chairperson's report	1.Kickoff meeting of Fun Day fair (Jun 13th) - all agreed on the theme of 'Seeds to Success' 2.5 min presentation at the Year 1 new parent assembly and get to meet new parents 3.Year 6 transition coffee morning went well with great participation		Tracy, Jerry
3	Treasurer's report	1.1.3 MM HSBC, 1MM time deposit (6 moths up to Sept 2025) 2.Submit to start the audit in August and complete before the next AGM 3.Fun day comparison of the P&L and breakdown of key items from 2013 to 2024. a.Pre-Covid more income from vendors than post-covid b. Pre-covid is free entrance, ticket sells to kids, and sell raffle tickets, vs. post-covid is ticket sale to all participants. c. Note (from Dr. Brown): lots of pressure from the government to manage a raffle sales.		Cedric
4	Principal's report	1. Year books are in and students will get them this week 2.Construction on the gym and swimming pool has started 3.More Y6 celebrations this week 4.Scholarship award ceremony on Jun 18th 5. Dec 8th is a gov't holiday		Dr. Harry Brown
5	Administrator report	1.Y6, Y11, Y13 graduation bears (sales MYP \$9,900, PYP \$17,380, RCHK \$4,400HKD) 2.All RAPT outstanding membership fees are settled		Jerry, Coco

6	Activities report	1.2nd Hand uniform \$19,460 (exclusively for the new year 1 parents) a. Next step: ask parents to continue to donate uniform. And need more volunteers to help. Also need to align the pricing better for all the items. 2.Coffee morning went really well - over 80 parents for Y6-7 session led by Ryan Copley. 3.Y1 assembly generate awareness about RAPT with new parents. We see engagement in the increase of followers on IG as well.		Jerry Tracy Wendy Joyce
7	Funding Request	1.RCHK proposed 3 projects to be funded a. Replace one foosball table (13K) b.Secondary gym basketball backstop system (300K) c. New weight room equipment (400K) 2.Green Wall by sustainability team targeting Y4-Y12. Aim to lower carbon footprint. i. Met with RAPT officers to provide details of the project ii. RAPT asked further followup to show the breakdown of the expenses, provide a better maintenance plan, and an improved design iii.Need to have a joint meeting with the school relating to the yearly maintenance plan and discuss who will be responsible for the day-to-day management 3.TEDxRCHK youth project approved for \$3000 HKD 4.Card game teaching braille funding (asking for 4K) followup i. Student is working with the charity group - Crossroads ii. Cards will be made professionally iii.There's a group of students working on this but not all RCHK students iv.Location to sell the cards in CWB and Mongkok, all revenues will be donated to Crossroads v. Propose student pay first and ask for reimbursement of no more than \$4K vi.Voted and approved for the above		All
8	AOB	1. Thanked everyone for a great school year! Wishing everyone a great summer!		All