



Renaissance Association of Parents and Teachers Limited

5 Hang Ming Street
Ma On Shan, N.T.
Hong Kong
Tel: 3556 3595

Minutes of the Committee Meeting

Held at 6:30 pm on 11th November 2024

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair		Zoom
3	Ms. Tsui, Wai Sze (Tracy)	Co-chair	Present	
4	Ms. Yung, Kar Yee (Joyce)	Hon. Secretary	Present	
5	Mr. Ng, Chun Him (Cedric)	Hon. Treasurer	Present	
6	Ms. Chang, Shing Woon (Moonie)	Hon. Member		Zoom
7	Ms. Chan, Ada	Hon. Member		N/A
8	Ms. Ranchandani, Mahima Kamal	Parent Member	Present	
9	Ms. Selarka, Karishma Viral	Parent Member		N/A
10	Mr. Lee, Suk Yee (Rosalind)	Parent Member		Zoom
11	Ms. Li, Yin Yee (Babie)	Parent Member	Present	
12	Ms. Tsang, Wing Ho (Wendy)	Parent Member	Present	
13	Mr. Chan, Chi Hung (Francis)	Parent Member	Present	
14	Mr. Chow, Eddie	Parent Member	Present	
15	Ms. Ventura, Concettina	Teaching Staff Member	Present	
16	Ms. Wei, Helene	RAPT Administrator	Present	

Minutes				
#	Agenda Item	Discussion	Action/ Decision	Responsible
1	Confirmation of Minutes of the last meeting	No comments	Confirmed	ALL
2	Co-chairperson's report	1.Co-chairs introduced the new committee member list and welcome all new committees on board (all 11 committee voting members have been confirmed and listed on the website). 2.Mehul resigned from the position as committee member. 3.Dr. Brown clarified with the attorney on the rules. In the by-laws, every parent and teacher is technically a member of RAPT (just not a voting member). Hon. member is generally given to non-parent or non-teacher but with specific expertise that RAPT would like to invite to the team (non-voting). No limitation to # of Hon. members. 4.Proposed Ada to be Hon. member (and accepted by the team) 5.Fun day prep going well (weekly meetings) 6.Jerry mentioned that the authorize signature for HSBC need to be updated to transfer to Tracy, and propose one more backup person to be Joyce. BAU until the new signatures are transferred.		Tracy/ Jerry
3	Treasurer's report	1.2.1 MM HKD bank balance 2.OCBC account all setup. Mehul, Cedric, Eddie, Jerry plus 12 users to receive payment notifications on Fun day. Setup Nov 19/20/21 one hour training session with OCBC.		Cedric/ Rosalind
4	Principal's report	1.School camps went well 2.Note that STEM competition is also on Nov 30th 3.Musical choral concert on Dec 5th		Dr. Harry Brown
5	Administrator report	1.10 students with outstanding RAPT fees 2.Helene working on the fun day items		Helene

6	Activities report	i. Fun day prep all on track ii. Coffee morning and RCHK Mental Health day. \$10 coupons for 274 staff printed by Sodexo in appreciation of our staff (item approved in October by 10 of the RAPT committee members) iii. Second hand uniform sells (\$17K raised so far) iv. Nutri-agent Dec 3rd first kickoff meeting with Sodexo with students and teachers. And lunch tasting will be ongoing every Wednesday till end of Nov and then start again next school year.		Tracy Joyce Wendy
7	Funding Request	i. Innovation Fair 2025 - \$7000 in the budget. This year request \$9100 Approved ii. Upper and Lower Primary HouseFest - \$72,600 requested (15K more than what was approved last year) For drumming and bouncy castle for lower and upper primary. Share the RAPT bouncy castle vendor to the house director (cheaper than their quote). Approved for \$65K iii. Epic Reading Subscription - \$64K full year requested (generally support this, just need to ask Kim at the library on what their budget is from the library side) Approvedfor \$32K - iv. - v.		All
8	AOB			