



Minutes of the Committee Meeting

Held at 6:30 pm 17th February 2025

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair	Present	
3	Ms. Tsui, Wai Sze (Tracy)	Co-chair	Present	
4	Ms. Yung, Kar Yee (Joyce)	Hon. Secretary Hon.	Present	
5	Mr. Ng, Chun Him Cedric	Treasurer Hon.	Present	
6	Ms. Chang, Shing Woon (Moonie)	Member	Present	
7	Ms. Chan, Ada	Hon. Member		N/A
8	Ms. Ramchandani, Mahima Kamal	Parent Member	Present	
9	Ms. Selarka, Karishma Viral	Parent Member		Zoom
10	Mr. Lee, Suk Yee (Rosalind)	Parent Member	Present	
11	Ms. Li, Yin Yee (Babie)	Parent Member	Present	
12	Ms. Tsang, Wing Ho (Wendy)	Parent Member		Zoom
13	Mr. Chan, Chi Hung (Francis)	Parent Member	Present	
14	Mr. Chow, Eddie	Parent Member		N/A
15	Ms. Ventura, Concettina	Teaching Staff Member	Present	
16	Ms. Wei, Helene	RAPT Administrator	Present	

Minutes				
#	Agenda Item	Discussion	Action/ Decision	Responsible
1	Confirmation of Minutes of the last meeting	No comments	Confirmed	ALL
2	Co-chairperson's report	1. Pun Choi - completed registration 2. Consider field trips and workshops for kids (sponsored by RAPT) • Ice cream making • Hiking/beach visit (eg. Ma On Shan Picnic area hike to Sai Kung is easy) • Insurance is per event (RAPT can work with the school for the same provider) 3. Joyful fruit day (April) on track with government application etc.		Tracy/ Jerry
3	Treasurer's report	1. 1.5MM HKD in the bank 2. Received most of the RAPT fees 3. 1M HKD in fixed income (3 months)		Cedric
4	Principal's report	1. Upper primary house party (Friday feb 14th) 2. Starting Year 6 exhibition 3. Secondary students returning from Shanghai winning the basketball championship for both boys and girls! 4. Secondary sports carnival starting in March		Dr. Harry Brown
5	Administrator report	1. New comers starting in Sep24 still have 6 o/s RAPT fee 2. Make it/Sell it donated to RAPT (13K) 3. Poon Choi night - 508 seats booked, 78 families on wait list (80% paid) 4. Oolong and apple tea provided by Poon Choi vendor, and one vegetarian table 5. Table prize is a drink (canned drink from Sodexo) with RAPT logo, slogan etc. 6. Involve MCs from secondary students and primary students 7. There will be a table number and a seat number, and the lucky draw will draw from the 2 numbers 8. Simple scavenger hunt (ask kids to find some items to get a small prize) - give a time limitation and hide it in the undercover playground 9. Get about 15 prizes for lucky draw (\$100 vouchers etc.)		Helene

6	Activities report	1. Coffee morning on Mar 5th - Therapeutic Harp Music workshop by Charmaine (a Y1 parent) 2. 12,250 HKD 2nd hand uniform sales 3. OCBC bank would like to nominate the RAPT account for award (as a good example for good partnership)		Joyce, Wendy, Rosalind
7	Funding Request	1. None 2. Anti-slippery floor project (already approved from before) - confirmed to Anne at RCHK		All
8	AOB	Explore additional workshops - Ocean park - Other wellness programs		All