



Minutes of the Committee Meeting

Held at 6:30 pm on 9th September 2024

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio Co-	Present	
2	Mr. Siu, Kwan Shing (Jerry)	chair Co-chair	Present	
3	Mr. Chow, Eddie	Hon. Secretary	Present	
4	Mr. Shum, Stephen Wan Hang	Hon. Treasurer		AWA
5	Mr. Ng, Chun Him Cedric	Hon. Member	Present	
6	Mr. Tanna, Mehul Girishbhai	Hon. Member	Present	
7	Ms Bannerji, Devina	Parent Member	Present	
8	Ms. Chang, Shing Woon (Moonie)		Present	
9	Ms. Selarka, Karishma Viral	Parent Member	Present	
10	Ms. Chan, Ada	Parent Member		AW
11	Ms. Tsui, Wai Sze (Tracy)	Parent Member		A
12	Ms. Ramchandani, Mahima Kamal	Parent Member	Present	AW A
13	Ms. Yung, Kar Yee (Joyce)	Parent Member	Present	
14	Mr. Lee, Suk Yee (Rosalind)	Parent Member	Present	
15	Ms. Ventura, Concettina	Teaching Staff Member	Present	
16	Ms. Lau, Irene	RAPT Administrator	Present	

Minutes

#	Agenda Item	Discussion	Action/ Decision	Responsible
1	Confirmation of Minutes of the last meeting	The minutes was confirmed.	Confirmed	ALL
2	Co-chairperson's report	1. Eddie went to the BBQ at the Kerry Hotel and mingled with both new and old teachers and staff. 2. There was a meeting with the caterer with the school to reflect feedbacks from parents and RAPT.		Eddie and Jerry
3	Treasurer's report	1. There is a balance of approximately HKD1.7 million. 2. We are waiting for auditing report from the auditor, which hopefully will be ready by the end of the month.		Cedric
4	Principal's report	1. Dr. Brown thanked RAPT for attending the Back to School Night for the Primary. 2. Tomorrow would be the annual university fair for Yr 11-13 students and parents with over 130 schools. 3. The Coffee Morning was well represented by RAPT and the College Council.		Dr. Harry Brown
5	Administrator report	1. New administrator, Irene, joined the previous Monday. Sandy would continue to work part-time for RAPT.		Eddie and Jerry

6	Activities report	1.The first second-hand uniform sale took place the previous week and raised over HKD20,000. 2.The first Coffee Meeting would take place on Wednesday. Parents would meet with the senior management team, College Council and RAPT representatives. 3. Fun Day will take place on Saturday Nov 30. The committee was formed. Next meeting will be Sep 24 in the morning. List of PICs: Treasurer & ePayment: Cedric & Rosalind Vendor: Joyce Game/Prize/Souvenirs: Mahima & Ada Face-painting: Andrew Bakery and Tickets: Tracy International food: Karishma Pre-loved: Moonie Scout: Jerry BBQ: Eddie, Mehul & Stephen		Moonie Joyce
7	Funding Request	1.TED x Youth RCHK: An amount of HKD5,100 was requested. 2.First Aid Team:An amount of HKD1,250 was requested. 3.Innofair 2025: An amount of HKD9,600 was requested	Approved Approved, pending missing information Suggest to reduce budget	All
8	AOB	N/A		