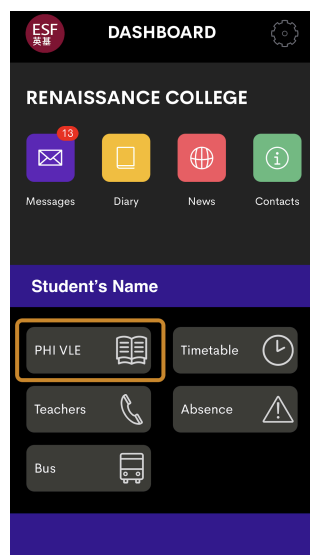


How to book parent consultation on ESF App

Please follow these easy steps to book a Three-Way Conference or parent consultation

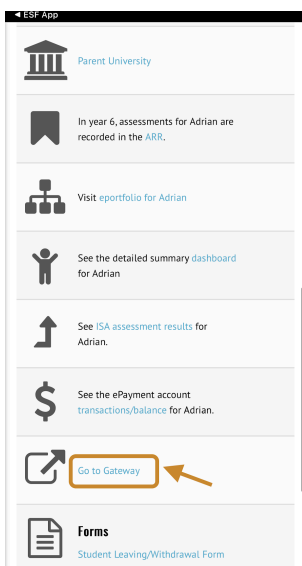
Step 1

Open PHI VLE on your ESF App



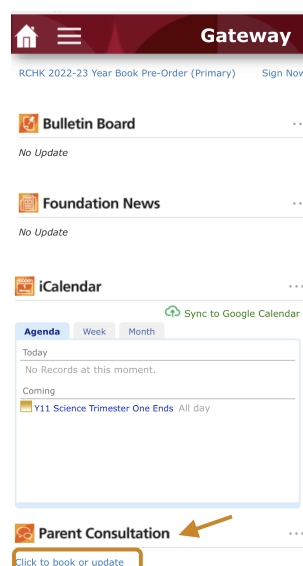
Step 2

Click on 'Go to Gateway'



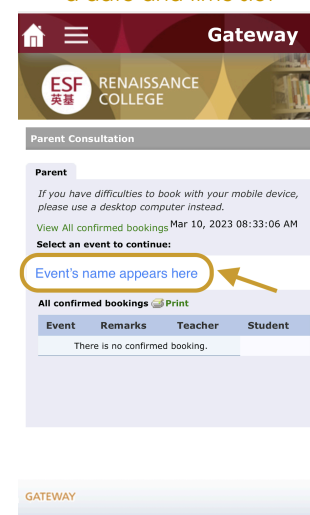
Step 3

Scroll down to "Parent Consultation" and select 'Click to book or update'



Step 4

Click on the event name you want to book, i.e. 'Three-Way Conference', and select a date and time slot



If you face technical issues in the process, please email our **RedDoor Centre's Help Desk** at helpdesk@rchk.edu.hk.

What is the ESF App?

The ESF App is a user-friendly mobile platform through which parents receive all school announcements. ESF App is connected with our Gateway database and the Virtual Learning System (VLE), also known as PHI, through which parents can access students' academic results, report a child's absence or schedule Parent-Teacher conferences.

[Click here for more ESF App functions](#)

